

NH PUBLIC WORKS MUTUAL AID BOARD OF DIRECTORS' MEETING

March 9, 2012

PRESENT:

Board Members & Officers: Jim Terrell – Walpole, Kurt Grasset–Hancock, Alan Cote—Derry, Johnna McKenna—DES, and Bill Herman—Auburn

Ex-Officio Board Members & Guests: Beth Hamilton – UNH T2, Dave Danielson—Forecee LLC, and Caleb Dobbins—NH DOT.

Meeting called to order at 11:05 AM by Chairman Terrell.

Previous Meeting Minutes

- Minutes of June 10, 2011. Minutes cannot be officially accepted due to lack of quorum. Tabled for next time.

Treasurer's Report

- Côté gave financial report
- 155 members have paid dues this year to date
- Balance as of February 9, 2012 around \$24,000

Review of Activation for Amherst

- No recent activations since October for Amherst.

Training

- McKenna reported the date for training is April 25, 2012 from 8:30-12:30 at the Milton Library in Lebanon.
- Flyer is ready to be sent out informing the membership of the training.
- Hamilton agrees to offer Roads Scholar credits (3 hours) for the training to be held in April.
- Attempt to reach out to Lebanon and Claremont, because they are not currently members of NHPWMA.
- McKenna asked if a member could attend to discuss the experience.
- McKenna to send it out through Emergency Management and their list of emails.
- Herman to send it out to Emergency Managers to reach more people.
- Côté moved to have NHPWMA provide breakfast, Grasset seconded, all were in favor.
- Regina Mitchell at LGC will help with payments.

Merger With NHPWA

- NHPWA and NHPWSTC to move forward with merger
- Herman and Danielson involved in creating the bylaws for new organization
- NHPWMA is under legislation and cannot merge
- NHPWMA would go under the new organization's umbrella, but keep its own bylaws to rule by

- The NHPWMA Board can make changes to the agreement without having to go back to the legislature, and can change the bylaws if need be
- Cote moves to affiliate with the NHPWA (new organization), Grasset seconds and all are in favor.

Other Business

- Refer a Friend: free membership expires May 1, 2012
 - Extend to include 2 years free membership for new members
 - Extend time for giving through 2013, McKenna to get signed and notarized immediately following Board Meeting
 - Only for water and waste water members
 - Try to target all agencies that do not have their water or wastewater systems signed up
 - Attempt to have Ray Burton write a letter to solicit help, Danielson to sign it
- Interstate Mutual Aid
 - Couldn't help towns because couldn't cross state borders
 - Attempt to create cross-state-mutual-aid agreements
 - McKenna gave update on EMAC issue- can't send local agents as agents of the state
 - Can EMAC be used with the local level agents?
 - Set up a meeting with EMAC to discuss
 - EPA talk about legal research on the same issue, can we use EMAC or move to another agency?
- Emergency Preparedness Conference
 - June 26, 2012
 - Hamilton to set-up booth for NHPWMA
 - Hand out certificates for the program
 - Cote move to produce fancy gift certificates to be distributed for the first year free for new members to NHPWMA
- Next Meeting: Hamilton will schedule the next meeting of the NHPWMA Board for September 14, 2012 at 11:00 AM at the Local Government Center in Concord.
- Possible presentation at the LGC Conference? Would like to coordinate with NHPWA and give a first-hand account on how PW Mutual Aid has helped communities.
- Emergency Management Conference June 26, 2012.

Adjourn

The BOD adjourned at 12:07 PM.

Respectfully submitted,
 Beth Hamilton, Education Rep.
 May 15, 2012