



**Public Works and  
Municipal Engineering  
Association**

PO Box 617 Concord NH 03302-0617

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**Meeting Agenda**

September 5, 2003

9:00 HL Turner

1. Convene meeting
2. Approve minutes
3. Committee Reports
  - a. Identity Committee—DeliAngeli
  - b. Communications Committee—DesRoches
  - c. Fall Social—Esterberg
  - d. Fall Meeting—DesRoches
  - e. Annual Meeting—DesRoches
    - i. Tri-State Safety Conference
    - ii. April 21-22, 2004
4. APWA Report—Quiram
5. UNH T2 Representative
6. Strategic Plan
7. New/Other Business
  - a. Membership welcome package

# **New Hampshire Public Works and Municipal Engineers Association**

**Present:** Ciavarro, DesRoches, Drukker, Esterberg, Faller, Schoenenberger, Wheeler

Meeting called to order at 9:20 on June 26, 2003 at NHDOT in Concord

## **Approve minutes**

- Motion “To approve minutes of June 6, 2003” Faller, DesRoches, Approved

## **Annual Meeting**

- 70 attendees
- Sessions went well
- Send thank you letters to Governor and all speakers
- DesRoches will ask Walter to draft letters and forward to Drukker

## **Annual Meeting--DesRoches**

- DesRoches distributed updated proposal—attached
- Motion, “To set registration fee for meeting at \$35.00” Barry, DegliAngeli, Approved
- DesRoches will work with NHMA to have a reminder card sent to membership

## **Communications Committee—DesRoches**

- Hope to have a report at the next meeting as the deadline for the survey is June 30
- Logo is still an issue b/c of the name

## **Fall Social—Esterberg**

- Social is booked on the Thomas Loughton—September 2003
- “Save the Date” postcard will be sent out asap—
- Will reuse the flyer from last year—Schoenenberger will work with NHMA
  - Send 8/8/03
  - Return 9/5/03
- Fee \$20 pp
- DesRoches will email list of donors to board
  - Review & call from last yr.
  - Donations \$150 each or equivalent of \$450
  - Let DesRoches know by 7/21/03
  - NHMA will invoice.

## **NHMA meeting—DesRoches**

- Will arrange conference call for July 17, 2003
- DesRoches will discuss with Lambert

## **Other Business**

- DOT has adopted Truncated Domes

Motion to Adjourn at 10:30, Esterberg, Faller

Next meeting: September 5, 2003 at NHMA

Respectfully submitted,

Kathy L. DesRoches