Meeting Agenda
October 3, 2003
9:00

1. Convene meeting
2. Approve minutes
3. Committee Reports
   a. Identity Committee—DeliAngeli
   b. Communications Committee—DesRoches
      i. Mailing List
      ii. Welcome Letter
   c. Fall Social—Esterberg
   d. Fall Meeting—DesRoches
   e. Annual Meeting—DesRoches
      i. Tri-State Safety Conference
      ii. April 21-22, 2004
4. APWA Report—Quiram
5. Strategic Plan
6. New/Other Business
   a. Membership welcome package
New Hampshire Public Works and Municipal Engineers Association

Present: Barry, Blomquist, Brown, DesRoches, Drukker, Esterberg, Schoenenberger, Wheeler

Guest: Lori Walters

Meeting called to order at 9:15 on September 5, 2003 at HL Turner in Concord

Approve minutes
• Motion “To approve minutes of June 26, 2003 as amended” Barry, Esterberg, Approved

Identity Committee
• No report

Communications Committee—DesRoches
• Haven’t met, will schedule meeting today.
• Survey has been compiled
• Welcome letter

Fall Social—Esterberg
• Flyers went out
• Currently 6 registrants
• Blomquist will send a reminder to pw.net
• DesRoches will post the flyer on the website
• Catering---Take Away Café in Kittery
• Donations—DesRoches will send out the spreadsheet
• Ciaverro will make the donation lists for the ship (like last year)

NHMA meeting—DesRoches
• 9:30-12:00
  o Kevin Nyhan, NHDOT, discuss: Wetlands update and NOI
  o Deb Loiselle & Jim Colburn, NHDOT, discuss: NPDESII and Construction Activities
  o Eric Williams, NHDES, discuss: NHDES Grants for non-point source pollution
• Meeting—Tia’s Thai Scheduled by: Quiram
• 1:30-2:45
  o Tom Ballestro, CE UNH, discuss: Retentions vs. detention ponds.

Annual Meeting—DesRoches
• Tri-sate Safety Conference
  o April 21-22, 2004
  o Tenative Topic: Traffic Calming
• Cooperation with Planners?

APWA—Quiram
• Not present

UNH T2 Representative
• Drukker will represent

New Business
• Strategic Plan—Table until Oct. meeting
  o Quiram will bring APWA’S plan
• Membership package
  o Communications committee
• Mailing List
  o NHMA will email to board
  o Board will review and bring to next meeting
• Member Services NHMA
  o Brown will chose all categories
• Committee membership
  o Quiram will contact Dana Wright to take the vendor space that is empty due to Woodley leaving the board.

Motion to Adjourn at 11:10, Blomquist, Barry, Approved

Next meeting: October 3, 2003 at NHMA

Respectfully submitted,

Kathy L. DesRoches