



**Public Works and
Municipal Engineering
Association**

PO Box 617 Concord NH 03302-0617

Meeting Agenda

October 3, 2003

9:00

1. Convene meeting
2. Approve minutes
3. Committee Reports
 - a. Identity Committee—DeliAngeli
 - b. Communications Committee—DesRoches
 - i. Mailing List
 - ii. Welcome Letter
 - c. Fall Social—Esterberg
 - d. Fall Meeting—DesRoches
 - e. Annual Meeting—DesRoches
 - i. Tri-State Safety Conference
 - ii. April 21-22, 2004
4. APWA Report—Quiram
5. Strategic Plan
6. New/Other Business
 - a. Membership welcome package

New Hampshire Public Works and Municipal Engineers Association

Present: Barry, Blomquist, Brown, DesRoches, Drukker, Esterberg, Schoenenberger, Wheeler

Guest: Lori Walters

Meeting called to order at 9:15 on September 5, 2003 at HL Turner in Concord

Approve minutes

- Motion “To approve minutes of June 26, 2003 as amended” Barry, Esterberg, Approved

Identity Committee

- No report

Communications Committee—DesRoches

- Haven’t met, will schedule meeting today.
- Survey has been compiled
- Welcome letter

Fall Social—Esterberg

- Flyers went out
- Currently 6 registrants
- Blomquist will send a reminder to pw.net
- DesRoches will post the flyer on the website
- Catering---Take Away Café in Kittery
- Donations—DesRoches will send out the spreadsheet
- Ciaverro will make the donation lists for the ship (like last year)

NHMA meeting—DesRoches

- 9:30-12:00
 - Kevin Nyhan, NHDOT, discuss: Wetlands update and NOI
 - Deb Loiselle & Jim Colburn, NHDOT, discuss: NPDESII and Construction Activities
 - Eric Williams, NHDES, discuss: NHDES Grants for non-point source pollution
- Meeting—Tia’s Thai Scheduled by: Quiram
- 1:30-2:45
 - Tom Ballestro, CE UNH, discuss: Retentions vs. detention ponds.

Annual Meeting—DesRoches

- Tri-state Safety Conference
 - April 21-22, 2004
 - Tentative Topic: Traffic Calming
- Cooperation with Planners?

APWA—Quiram

- Not present

UNH T2 Representative

- Drukker will represent

New Business

- Strategic Plan—Table until Oct. meeting
 - Quiram will bring APWA’S plan
- Membership package
 - Communications committee

- Mailing List
 - NHMA will email to board
 - Board will review and bring to next meeting
- Member Services NHMA
 - Brown will chose all categories
- Committee membership
 - Quiram will contact Dana Wright to take the vendor space that is empty due to Woodley leaving the board.

Motion to Adjourn at 11:10, Blomquist, Barry, Approved

Next meeting: October 3, 2003 at NHMA

Respectfully submitted,

Kathy L. DesRoches