



**Public Works and
Municipal Engineering
Association**

PO Box 617 Concord NH 03302-0617

Meeting Agenda

March 11, 2004

9:00 am @ LGC (NHMA)

1. Convene meeting
2. Approve minutes
3. Membership
4. Legislative actions
5. Committees
 - a. Annual Meeting, April 22nd
 - i. Nominations
 1. At Large: Mike Faller (2004)
 2. Supplier: Dana Wright (2004)
 - ii. Agenda
 - iii. Mailer
 - b. Scholarship
 - i. Special scholarship?
 - c. Social
 - d. Communication
 - i. Newsletter
 - e. Training/Outreach
 - i. Technical Meetings
 - ii. NPDES 2 -- outreach
 - f. Legislation
 - i. Driver's license
6. Outside Committees
 - a. Summary of who is representing us
7. Old/New Business

New Hampshire Public Works and Municipal Engineers Association

Present: Brown, Ciavarro, Degliangeli, DesRoches, Drukker, Quiram, Schoenenberger

Meeting called to order at 11:15 on January 9, 2004, at Horsefeathers, North Conway.

Approve Minutes

- Motion “To approve minutes of December 5, 2003,” Ciavarro, Quiram, Approved

Membership

- NH Road Agents Association charges:
 - \$20 for municipalities,
 - \$30 for an affiliate group
 - \$50 for a supplier
- Proposed dues: \$25 for individuals; \$100 for a corporate group with a five person cap
- Dues must be adopted by the general membership at the annual meeting

Newsletter

- DesRoches will ask LGC to send newsletter to all highway departments, engineering firms, RPCs, MPOs
- Interview a community
- DesRoches will put PW.net notice regarding the newsletter
- DesRoches will contact Audrey about link on web page
- Kathy will ask Audrey about PW.net in town (city)

Identity —DegliAngeli

- Quiram & Blomquist on committee
- Discussed evolution of committee
- Idea: Public Works & Engineers Association (PWEA)

Legislature

- CDL — need to get a bill written, then have it sponsored by a Senator
 - Law applies to anyone (public & private) working to clear public way
- Quiram will arrange meeting with NHMA and Primex³ to discuss action
- Quiram will coordinate committee
 - Chesley, Cleverly, & Ed Chase

Annual Meeting with Tri-State Safety Conference

- April 22nd — ideas committee
- Pedestrian Safety in Concord, with video with money included
- Street designs to accommodate drivers, Ciavarro
- Dover’s crosswalk, Lambert
- MUTCD, Lambert
- 511 System, ITS, Steve Gray
- Design guidelines for roadway design: Winter conditions, Wilbur Smith, FHWA (Ciavarro)

- Reducing speed limits: local laws

Social

- Chairing--Faller
- Faller explore possibility with Castle in the Clouds
- Paul will look into scenic railroad
- Odiorne State Park is another possibility

Technical Sessions

- Discussed charge for sessions and decided to charge \$15 for the meeting.

Motion, "Authorize to reimburse luncheon," Quiram, Brown, Approved

Motion to "adjourn" at 1:50, Ciavarro, Schoenenberger, Approved

Next meeting: February 6, 2004 @ LGC (Formally NHMA)