Meeting Agenda
July 11 9 AM, LGC Building Concord

1. Convene meeting
2. Approve minutes
3. Membership Report
4. Financials
5. Committees
   a. Communication
      i. Newsletter update
   b. Training/Outreach
      i. Technical Session—September 18th
         1. Stormwater
         2. Worcester white paper
         3. Registrations
         4. Facility—Ed Chase
   c. Best practices
   d. Plow Rally
   e. Annual meeting
      i. 2009
      ii. Topics: licensing in the right of way
6. Scholarship
7. APWA Update
8. Old/New Business
9. Future Meeting Dates
NHPWA Meeting

Called to order at the NHLGC 6/13/08 at 9:15 by Lent

Present: Blömquist, Bolduc, Capano, DesRoches, Prud’homme,

Minutes:
- April minutes weren’t available to approve

Scholarships
- Perry attended the scholarship ceremony. Colum Lang was the recipient.
- T-School recipient is Jason McKenna

Treasure’s Report:
- The balance is 10,036.
- Catering for annual meeting hasn’t been charged.
- Scholarship checks need to go out to recipients.

LGC:

HSIP/HRRR
- Wetlands (permit by notification, railroad maintenance permit)
- DesRoches will contact speakers
- Forms due 6/16/08
- Annual Meeting
- Too many sessions for small number of attendance
- 1 ½ sessions was too long
- Skip concurrent sessions
- Topics were interesting but maybe too many
- Elections were successful
  - Don Proulx, Sales
  - Rob Prud’homme

NEAPWA—September 18
- Busch Plant
- Registrations will go through NEAPWA

Plow Rally—September 25
- Fairgrounds haven’t been confirmed
- Need volunteers

Old Business
- State-wide communications system
- DesRoches will check with Danielson
Newsletter

• Topics
  o Photo for scholarship
  o NEAPWA Joint meeting
  o TMC
  o Business profile-SEA
  o Board member-Sullivan
  o Interchange: Capano

• Will do in color/Glossy paper
• Due week of July 4th

New Business

• NH Society of professional engineers
  o Want support for Teacher’s Award Program

Next Meeting July 11th

Adjourn @ 11 am
LGC Annual Conference Session Request Form

November 12 – 14, 2008
Radisson Hotel, Manchester, NH

The LGC Conference Planning Committee will review all session requests before being confirmed. You will receive a confirmation via mail or email. ALL REQUESTS MUST BE SUBMITTED UTILIZING THIS FORM. For more information or questions, please contact Erin Batstone at 603.224.7447, ext. 107. Please photocopy if you require additional forms. Session request forms are due to Erin no later than Monday, June 16, 2008.

Please print or type

Affiliate Group Name: NH Public Works Association

Contact Person: Kathy DesRoches

Mailing Address: 33 Academic Way, Rm 220

City/State/Zip: Durham, NH 03824

Phone: 603 862-2826 Fax: 862-0620 E-mail: kathy.desroches@unh.edu

Title of Session: Keep the Water Flowing... Permits & Notifications for Work in Streams and Wetlands

This title will be used in our program and promotional materials.

Brief Description:

(2-3 sentences)

This presentation will provide an overview of the state’s wetland permitting requirements and describe the forms and processes to obtain authorization to do work typical of a municipal public works department. New information about updated application forms and anticipated rule changes, including requirements for stream crossings, will be discussed.

Speaker Information:

Full Name: Sandra Crystall _________________________________________________________________

Title: Sr. Resources Manager_________________________________________________________________

Organization: NH Dept. of Environmental Services – Wetlands Bureau_________________

Preferred Day & Time:

<table>
<thead>
<tr>
<th>Wednesday, November 12</th>
<th>Thursday, November 13</th>
<th>Friday, November 14</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:30 a.m. – 11:30 a.m.</td>
<td>9:00 a.m. – 10:15 a.m.</td>
<td>9:15 a.m. – 10:30 a.m.</td>
</tr>
<tr>
<td>1:00 p.m. – 2:15 p.m.</td>
<td>10:30 a.m. – 11:45 a.m.</td>
<td>10:45 a.m. – 12:00 p.m.</td>
</tr>
<tr>
<td>3:30 p.m. – 4:45 p.m.</td>
<td>1:30 p.m. – 2:45 p.m.</td>
<td></td>
</tr>
</tbody>
</table>

Estimated # of attendees:

☐ 10 – 20 ☒ 20 – 45 ☐ 45 – 75 ☐ 75 – 100

These numbers are used to determine room assignment only.

What track(s) would your workshop fit into?

☐ Finance ☐ Governance ☒ Land Use/Environment

☐ Health and Safety ☐ Schools ☐ Technology/Communication

☐ Human Resources

Your form will not be considered by the conference planning committee unless it is 100% complete!
LGC Annual Conference Session Request Form
November 12 - 14, 2008
Radisson Hotel, Manchester, NH

The LGC Conference Planning Committee will review all session requests before being confirmed. You will receive a confirmation via mail or email. ALL REQUESTS MUST BE SUBMITTED UTILIZING THIS FORM. For more information or questions, please contact Erin Batstone at 603.224.7447, ext. 107. Please photocopy if you require additional forms. Session request forms are due to Erin no later than Monday, June 16, 2008.

Please print or type

Affiliate Group Name: NH Public Works Association
Contact Person: Kathy Desroches
Mailing Address: 33 Academic Way, Rm 202
Durham, NH 03824
Phone: 603 822-8272 Fax: 862 0620 E-mail: Kathy.desroches@nrwh.ca

Title of Session: Highway Safety Improvement Plan

Brief Description: This session focuses on the state's safety improvement plan. It describes the process and how municipalities can get their projects reviewed. The session will also describe the state's high risk rural road program.

Speaker Information:
Full Name: Craig Green
Title: Administrator, Bureau of Design
Organization: NHDOT

Preferred Day & Time:

<table>
<thead>
<tr>
<th>Wednesday, November 12</th>
<th>Thursday, November 13</th>
<th>Friday, November 14</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:30 a.m. - 11:30 a.m.</td>
<td>9:00 a.m. - 10:15 a.m.</td>
<td>9:15 a.m. - 10:30 a.m.</td>
</tr>
<tr>
<td>1:00 p.m. - 2:15 p.m.</td>
<td>10:30 a.m. - 11:45 a.m.</td>
<td>10:45 a.m. - 12:00 p.m.</td>
</tr>
<tr>
<td>3:30 p.m. - 4:45 p.m.</td>
<td>1:30 p.m. - 2:45 p.m.</td>
<td></td>
</tr>
</tbody>
</table>

Estimated # of attendees: 20 - 45

What track(s) would your workshop fit into?
Check all that apply
- Finance
- Governance
- Health and Safety
- Human Resources
- Land Use/Environment
- Schools
- Technology/Communication

Your form will not be considered by the conference planning committee unless it is 100% complete!
Good morning NH Engineering and Municipal Works Society Presidents / Directors / Representatives,

NHSPE has been the lead sponsor along with generous financial and administrative support from the NH Joint Board of Engineers, University of New Hampshire College of Engineering and Physical Sciences (UNH CEPS), ASCE-NH, the New Hampshire Teachers of Mathematics (NHTM), and the New Hampshire Science Teachers Associations (NHSTA) for the last several years. Our program recognizes teachers of mathematics and science at the elementary, middle and high school levels who motivate, and cultivate the engineers, and scientists of tomorrow.

We are in the process of broadening our group of sponsors of the program and wish for each of your organizations to participate. Funding for the program has been annually provided by NHSPE, ASCE-NH and UNH CEPS. We are not asking for funding, just participation and endorsement of the awards program. In short, here is how it works:

- NHSPE, UNH CEPS, and ASCE-NH have supplied limited funding for the program, typically in the range of $1500 to $2000 per year for the purchase of plaques, a small stipend and to administer the program. If your society wishes to help with some funding, we would gladly accept.
- NHSPE, NHTM and NHSTA administer the distribution, and collection of applications from teachers across the state.
- NHSPE assembles and distributes the received applications to a review committee made of sponsoring organization representatives along with a scoring template.
- NHSPE collects the results of the scoring, contacts the winners of the awards, arranges for plaques to be ordered, and recognizes the winners at the annual Engineers Week Banquet in Manchester each February.

It is a relatively simple process. All we are asking you to do is say "YES, WE WOULD VERY MUCH LIKE TO BE INVOLVED AND HELP YOU SELECT THE WINNERS". That is it, very simple. We will put your name on the brochure and recognize your organization as a sponsor of the program.

We are asking each of your organizations to climb on board with our program and become part of an important recognition of some very important people – the teachers of our children.

Attached, you will find a draft brochure which would advertise the program to teachers across the state. VERY IMPORTANT NOTE – we are skipping 2008 awards in an effort to revamp and reintroduce this program in a bigger, better, more involved format at the 2009 Engineers Banquet.

Please get back to me in a timely fashion to let me know if your organization wishes to participate.

NHSPE thanks you in advance for your attention to this matter and would greatly appreciate your participation.

Matthew J. Low, P.E., SECB
Vice President
Ken Daniels

To: Low, Matthew
Subject: RE: NHSPE Teachers Awards Program

Mat,

Sorry for not getting back to you sooner but our next meeting isn’t until next month and I can bring it up then to see what they say. My gut feeling is they will probably participate but I will have to let them know.

I will get back to you with a decision.

Thanks,
Ken

From: Low, Matthew [mailto:mlow@hoyletanner.com]
Sent: Wednesday, May 07, 2008 1:12 PM
To: Ken Daniels
Subject: FW: NHSPE Teachers Awards Program
Importance: High

Good afternoon Ken,

I had sent the email below to you back in December regarding the NHSPE Teachers Awards Program. Is NHPWA ready to say yes? We don’t need anything from you such as a monetary donation, just a nod that the group will be involved.

Let me know what you think.

Thanks Ken, hope all is well.

Matthew J. Low, P.E., SECB
Vice President
150 Dow Street
Manchester, NH 03101
Ph:(603) 669-5555
Ph:(800) 635-5482
Fax:(603) 669-4168
Cell:(603) 867-9606
www.hoyletanner.com