

---DRAFT---

NHPWA Monthly Meeting Minutes

Date: Friday, July 11, 2008

Location: Local Government Center Library, Concord, NH

Present: Ken Daniels, Dave Lent, Carl Quiram, Brian Vincent, Jim Terrell, Rob Prud'homme, Jennifer Perry

Chairman Daniels called the meeting to order at 9:20 a.m.

Approval of minutes: C. Quiram motioned to approve the April minutes as written, second by J. Perry; approved. No action was taken on June minutes because no one in attendance was present at the June meeting.

J. Perry delivered a letter from Sandal Keeffe, CFO of LGC, regarding charges for NH Rooms & Meals Tax starting August 1, 2008, unless affiliate groups (i.e., NHPWA) can prove their exemption status. C. Quiram will follow-up on our tax exempt status.

K. Daniels noted that it is time for dues notices to go out again. Short discussion ensued about the amount of dues and suggestion they should remain the same. D. Lent motioned to keep dues the same, second by J. Terrell. Motion passed.

K. Daniels reported that K. DesRoches is ready to publish the Newsletter. It should be in color.

Ken Ward Memorial Plow Rally - D. Lent reported C. Schoenenberger is working on plaques. They are following general practices from past years. D. Lent met with Ashley Monier (LGC) and they are taking care of Fairgrounds contract.

Annual Meeting May 2009; recommend no concurrent sessions. We should have Bill Lambert talk about 511.

An APWA update was provided by Carl Quiram. Congress is August 17 – 20 in New Orleans; if people can come a day or two early, they can help out with the Saint Bernard Parish rebuilding effort, all are welcome. The New England chapter dinner is Tuesday night, you can register on-line. September is the Mechanics Workshop. Fall Meeting is in New Hampshire in October. Snow & Ice is in Worcester in November. And in December, Carl hands over the gavel.

Ken and Carl are meeting today with Richard Lee and Bruce Berry of the Standards & Training Council. The coordination of training schedules was just turned over to Kathy DesRoches and T2; this change frees up the council to do other things. All four Public Works organizations (Road Agents, Standard & Training Council, NHPWA, APWA) in the state need to coordinate more closely, decide how to fill the voids, consider merging in some areas. Ken suggested three representatives from each organization, from different geographic areas and different sized communities; Jennifer suggested alternates be identified to keep the group well represented.

This past Monday Carl, Kevin Sheppard, Kurt Blomquist, and a representative from Manchester WWTF met with Governor Lynch, NHDES Commissioner Burack and NHDOT Commissioner Campbell to discuss changes in environmental regulations, the cost of compliance, and the cost to taxpayers. Carl has been charged with pulling together a Public Works group; this was at the Governor's suggestion. It was suggested they meet regularly with the Governor and Commissioners to discuss issues. Ken Daniels suggested it would be worthwhile to include Fish & Game also. Others might include Agriculture, Dept of Safety. NHPWA Board supports the idea, and thinks it is was a great opportunity that should not be missed.

Carl mentioned Gov. Lynch signed the "Move Over" Law, requiring vehicles to slow down and move over when emergency vehicles are on the roadside. This benefits highway and utility crews.

Carl reported that Dave Danielson (SEA) and others have been promoting the idea of a memorial for State and local public works employees killed in the line of duty. Jeff Brillhart (NHDOT) offered the corner of Hazen Drive. They are also looking into the possibility of a corner on the State House lawn. Carl passed around examples of memorials from Wyoming and Michigan.

Jennifer asked if any public works departments have "No Response" policies, where written policies describe hazardous weather conditions where there will be no response by crews until conditions are reasonably safe for emergency response. Members in attendance did not have such policies, but expressed interest for the safety of the crews.

Bill Cote of LGC joined the meeting at 10:30 and brought up the following:

- HB 1295 passed. A representative from NHPWA is included; they have to be employed by an MS4 community. Dave Cedarholm, Town Engineer with Durham had expressed interest. Ken will return his e-mail saying we are interested and appreciate his volunteering.
- There are federal grants for fuel assistance for small municipalities
- LGC is sponsoring PW Toolkit by Drew Stevens on Sept. 11th; this is leadership training, good for those climbing up the ladder
- LGC Academy – state of the art, on-line curriculum, personal training, required contact hours

Carl mentioned the recently published Effective Utility Management, Primer for Water & Wastewater Utilities; check it out on www.newenglandapwa.net.

Next NHPWA Board Meeting is Friday, August 8th at 9:00 a.m. at LGC

Ken asked for a motion to adjourn; Carl Quiram motioned, second by Dave Lent. Meeting adjourned at 11:05 a.m.

Minutes submitted by Jennifer Perry.