



BOARD OF DIRECTORS' MEETING MINUTES

December 10, 2010 – 9:00am – LGC, Concord

PRESENT:

- **Board Members & Officers:**

1. Kurt Blomquist – President (joined at 9:26am)
2. Jennifer Perry – Vice President
3. Dave Lent – Past President
4. Kathryn Myers – Education Rep.
5. Catherine Schoenenberger – Supplier Rep.
6. Brian Vincent – Contractor Rep.
7. Bruce Temple – Member-at-large
8. Al Bolduc – Member-at-large
9. Scott Kinmond – Member-at-large

- **Guests:**

10. Roch Larochelle, CMA Engineers, Manchester (Scholarship Committee)
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- **Call to Order**

- Meeting called to order at 9:11am by Vice-President Perry.

- **Quorum**

- A quorum was established (8 out of 13 members were present at 9:11am).

- **Secretary Report**

- Myers motioned to accept the minutes of July 9, 2010. Bolduc seconded the motion. All were in favor (8/8).
- Schoenenberger motioned to accept the minutes of August 13, 2010. Vincent seconded the motion. All were in favor (8/8).
- Bolduc motioned to accept the minutes of September 10, 2010. Lent seconded the motion. All were in favor (8/8).
- Schoenenberger motioned to accept the minutes of October 8, 2010. Lent seconded the motion. All were in favor (8/8).
- Lent motioned to accept the minutes of October 28, 2010 as amended. Vincent seconded the motion. All were in favor (8/8).

- Schoenenberger motioned to accept the minutes of November 18, 2010. Lent seconded the motion. All were in favor (8/8).
- **New Board Member**
 - Lent motioned to appoint Scott Kinmond, Moultonborough, to the Board in the vacant member-at-large seat through June 2011. Bolduc seconded the motion. All were in favor (8/8).
- **Treasurer's Report**
 - Bolduc reported that the Association currently has \$9,983.83 in our checking account as of December 10, 2010.
 - Discussion was held on spending some of the money on scholarships (see *scholarship* below)
 - Bolduc reported that Board members can access the Association's Bank Account online via the secure server.
 - Bolduc will bring a copy of the membership list next time. Board would like to discuss who was past member that is not now to see if we need to do some promotion/follow-up.
- Blomquist joined the meeting at 9:26am to chair the meeting and relieve Perry's duty.
- **Committees**
 - **Communications:**
 - **Newsletter:** Schoenenberger to contribute a blurb on National Assoc. of Woman in Construction (NAWIC) for this issue. Larochelle to forward the flyer for the 60th Annual Engineers Week Awards Banquet & Exhibition for inclusion in this issue. Myers to add to calendar: national workzone awareness week and national public works week. Myers will ensure a copy of the rough draft of the newsletter will be forwarded to the BOD by Friday, December 17 for comment. This issue will be electronic only and will not be mailed to members. Perry to complete a survey for members on reading the newsletter electronic v. getting a mailed paper copy. Myers to complete write-up on Jennifer Perry for the next edition of the newsletter in 2011. Lent to ask NHDOT (municipal bridge program) and NHDES (new streamwater-rules) for short write-ups for our newsletter.
 - **Website:** Discussion was held on creating a Facebook account for NHPWA as a way to create an online community to solicit member's feedback on the Association and capture their ideas and interests.
- Brian Vincent left the meeting at 10:31am.
 - **Scholarship:**
 - Lent motioned to support a \$1,000 scholarship to the University of New Hampshire Thompson School. Schoenenberger seconded the motion. All were in favor (8/8). The scholarship will be administered as it was in the past, with the Thompson School faculty choosing the recipient. However,

the Board plans to be more involved in the selection process next year. Larochelle was appointed as the Chair of the Scholarship committee by Myers and Blomquist. The scholarship for the UNH Civil Engineering Dept. will not be awarded this year.

- In addition, a non-traditional scholarship was discussed and the possible funding of a Board member(s) or Assoc. member to travel and attend some meetings/conferences such as the National Snow and Ice Conference held annually. Board discussed the possibility of having the recipient report back to the Board on their training(s), maybe prepare an article for the newsletter and possibly develop a presentation for an Assoc. training on course work they received.
- **Additional committees:** Blomquist requested that members think about what additional committees they want to see created and to discuss at the next board meeting.
- **Events**
 - **Winter Technical Session:** February 10, 2011 from 8:30am to 1:00pm at the LGC in Concord.
 - Topics:
 1. Stream-Crossing Rules: Sean Sweeney, Headwater Hydrology and Tracey Tarr, Stoney Ridge Environmental LLC. Myers, Larochelle and Prud'Homme are coordinating.
 2. Technology: Use of Social Media in Public Works: Kurt Grasset, Hancock & Kurt Blomquist, Keene. Additional speakers?
 3. Pavement Preservation: Myers to ask Eric Thibodeau, NHDOT.
 - There will be an open session at lunch for members to voice their ideas, concerns, and opinions. Myers to send a save-the-date announcement on pw.net & nhpwa members listserv. Larochelle and Vincent will invite people to participate among their respective committees and put on the joint calendar once a flyer is created for the event. Perry to coordinate the food with LGC.
 - **2011 Annual Meeting:** Tentative date set of May 12, 2011 from 9am to 1pm. Perry to check with Peter Capano on renting the Derryfield Country Club in Manchester. Lent will solicit ideas from members via the listserv on what topics they want at the next annual meeting.
 - **2011 Plow Rally:** has been scheduled for Wednesday, September 21, 2011. The group did like the idea from Pat Santoso, UNH T2, on conducting a salt reduction exercise involving sand/salt spreaders. Blomquist would like to see a Plow Rally Committee formed to create a sustainable group in case people drop off.
 - **2011 Fall Social:** discussion was held on if we should bring back the fall social. Issue will need further discussion.

- **Future Meeting Dates**
 - January 14, 2011 and February 10, 2011. Myers to cancel the February 11 board meeting as we'll be meeting February 10th at our technical session. Perry to coordinate having coffee and donuts at future board meetings.

- **Adjourn**
 - The BOD adjourned at 11:06am.

Respectfully submitted,

Kathryn A. Myers,
NHPWA Education Representative
December 13, 2010