Call to Order
- Meeting called to order at 9:08 am by President Trottier.

Quorum
- 9 Board members present, quorum was established.

Minutes
- Perry motioned to accept March minutes (1:00pm meeting), seconded by Cote. All were in favor.
- Motion to accept April minutes by Terrell, seconded by Quiram. All were in favor.

Financial Report
- Temple presented report, current balance is $8,567.39
- Catherine Schoenenberger set up a new EIN number.
- Schoenenberger needs checkbook from Bruce Berry.
- Motion to authorize Catherine Schoenenberger to submit necessary paperwork and other necessary actions to IRS, Citizens Bank and other organizations for the continued establishment of the NHPWA organization in a legal and financial sense. Motioned by Blomquist, seconded by Perry and all were in favor.
- Motion to approve the lawyers’ invoice for payment for Wadleigh, Starr & Peter by Blomquist, seconded by Trottier. All were in favor.

Association Management: Cornerstone
• Trottier signed an agreement with Cornerstone Association Management, out of Concord, NH.
• Hamilton to meet with Cornerstone to hand over database and other files.

**Appointed Positions**
• Trottier sent letters out, have not heard from NHDOT, NHDES, ACEC, or Road Agents Association.
• Trottier to send out invitations to Primex, but wait on LGC.
• Quiram to discuss with Scott Wheaton with Property Liability at LGC.

**Committees**
• Blomquist agreed to be on Emergency Management Committee.
• Schoenenerberger agreed to be on Audit Committee.
• Blomquist motioned to make a year-round Plow Rally Committee, seconded by Terrell. Schoenenerberger and Quiram to be on Committee.
• Add task to general and education and Training to Academy Committee, attempt to create a focused audience and try to cover multiple aspects of Public Works.
• Cote to join Academy Committee.
• Combine Emergency Management and NHPWMA Committees. Combine as simply Emergency Management Committee, both Blomquist and Terrell to be on Committee.
• Communications Committee, Hamilton and Perry.

**Newsletter**
• Committees to write an article for Newsletter.
• Trottier to write President’s Message; include merger finalization and development of committees.

**Other Business**
• Annual Excellence in Teaching: Trottier to investigate, issued by the Municipal Society of Engineers. All Board members in favor of supporting
• MS4 Communities
  ▪ Quiram brought up the possibility of NHDES and EPA looking for a single group to utilize as an audience, like a committee from NHPWA
  ▪ Complicated with taking money from communities.
  ▪ Board believes that because of the recent merger and development, not the exact fit for such a situation yet.
• Plow Rally
  ▪ Will the LGC or NHMA support it?
  ▪ Create a bigger educational aspect?
  ▪ Items for Plow Rally and Board to think about, planning should start soon.

**Future Meeting Dates**
• July 12, 2013 9 am at the NHDOT John O. Morton Building Room 112/113
• August 9, 2013 9 am at the NHDOT John O. Morton Building Room 112/113
• September 13, 2013 9 am at the NHDOT John O. Morton Building Room 112/113
• **Adjourn**: The BOD adjourned at 12:09 pm as motioned by Schoenenberger, seconded by Cote, all were in favor.

Respectfully submitted,

Beth Hamilton  
NHPWA LTAP Representative  
June 11, 2013