



---

# NH PUBLIC WORKS ASSOCIATION

## Board of Directors Meeting August 21, 2015 – 9:00 am – NHDOT Room 112/113, Concord, NH

---

### PRESENT:

#### Board Members & Officers:

- |  |   |
|--|---|
| 1. Catherine Schoenenberger, President | 6. Nancy Mayville, NHDOT                |
| 2. Scott Kinmond, Treasurer/Secretary  | 7. Amy Begnoche, NH LTAP                |
| 3. John Trottier, Past President       | 8. Bill Herman, NH MMA                  |
| 4. Peter Rice, Public Sector Rep.      | 9. John Vancor, NH Consulting Community |
| 5. Dennis McCarthy, Member at Large    | 10. David Witham, NH Primex             |

- **Call to Order**
  - Meeting called to order at 9:04 am by President Schoenenberger.
- **Quorum**
  - 10 Board members present, quorum was established.
- **Secretary Report**
  - *Motion* by Herman, seconded by Rice, to accept the June 26, 2015 minutes. All were in favor and the Motion passed.
- **Financial Report**
  - The *Total Liabilities and Equity* as of June 30, 2015 as reported by Cornerstone is \$40,843.93. The *Total Liabilities and Equity* as of June 30, 2015 as reported by Cornerstone is \$44,873.93. The Financial Report is accepted subject to audit.
  - Budget – Schoenenberger is working with Cornerstone to put together a budget for the fiscal year beginning July 1, 2015, and it will be presented to the Association in the near future.
  - It was reported that the Association currently has 147 members: 90 members in Groups, and 57 individual members. It was discussed that Begnoche would provide an electronic copy of the current membership list to the Board. Each member would go through it and send any edits and/or comments to Begnoche to create an updated list.

- **10<sup>th</sup> Annual Ken Ward Memorial Snow Plow Rally Competition**
  - It was reported that emails had been sent to sponsors and exhibitors regarding the Plow Rally. Flyers had been printed and mailed to 454 individuals and/or municipalities.
  - Tim Redmond from Weare has agreed to run the Backhoe competition.
  - Caleb Dobbins from the NHDOT has agreed to administer the exams to the teams.
  - Begnoche will work with Exhibitors to determine if there will be Education Stations providing Roads Scholar Credit from the Technology Transfer Center.
  - **Motion** by Trottier, seconded by Kinmond, to have the Association financially support the Plow Rally up to the amount of \$5,000. All were in favor and the motion passed.
  
- **Newsletter**
  - The Board reviewed the draft “Summer” Newsletter as presented. After discussion of minor edits, it was decided that the Newsletter would be edited and sent out electronically to PW.net and the Association Member list as soon as possible.
  - The Fall Newsletter was discussed, with a deadline of set of October 15, 2015 for all articles. The following articles were discussed:
    - Schoenenberger will do a President’s Message.
    - Vancor will follow up on Temple’s suggestion of an article about a bridge in Claremont.
    - Vancor will write a second article on the Consultants Questions.
    - Kinmond will write a recap of the Plow Rally.
    - Mayville to do small article about the State’s 10 year plan.
    - Placeholder for APWA North American Snow Conference on May 22-25, 2016.
    - Placeholder: “2016 – cruise in Portsmouth Harbor.”
  
- **Upcoming Events for NHPWA**
  - November 19-20, 2015 – NHMA Conference, Manchester, NH
    - Mayville stated that she had been in discussions to host an environmental session with Christine Perron. After discussion with the Board, it was decided to move ahead and have the Board sponsor this presentation, with Rice moderating. Mayville will coordinate with all involved.
    - **Motion** by Witham, seconded by Trottier, to sponsor a booth at the conference at the affiliate rate of \$225. All were in favor and the motion passed.
  
- **Other Business**
  - Mayville announced that the New England Bridge Preservation Partnership is being held on September 9-11, 2015 in Manchester, NH. The NHDOT will provide one free registration, and two individuals were discussed to attend on behalf of NHPWA, Ed Roberge and Todd Connors.
    - **Motion** by Herman, seconded by Witham, to pay the registration fee for the conference, not to exceed \$600.00, and to ask the two individuals to attend. All were in favor and the motion passed.
    - Mayville will coordinate with the two men to see if they are available and wish to attend. If they do, she will have them report back to the Association at a Board Meeting, or the Technical or Annual Meetings.

- Mayville discussed the State's 10 Year Plan, totaling \$1.6 billion. They are holding 16 public hearings around the state from September 15 through October 26, and all Board members were encouraged to attend one.
  - The Board discussed speaker gifts, including the calculators as suggested by Mayville. Begnoche was directed to find out the cost of the calculators, and to report back at the September meeting.
- **Adjournment**
    - **Motion** by Witham, seconded by Rice, to adjourn the Meeting at 10:46. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche  
Representative from NH LTAP