



NH PUBLIC WORKS ASSOCIATION

Board of Directors Meeting September 25, 2015 – 9:00 am NHDOT Room 112/113, Concord, NH

PRESENT:

Board Members & Officers:

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| 1. Catherine Schoenenberger, President | 8. Bill Boulanger, NH WWA |
| 2. Bruce Temple, President Elect | 9. Amy Begnoche, NH LTAP |
| 3. Scott Kinmond, Treasurer/Secretary | 10. Bill Herman, NH MMA |
| 4. Peter Rice, Public Sector Rep. | 11. John Vancor, NH Consulting Community |
| 5. Lisa Fauteux, Public Sector Rep. | 12. Kurt Grasset, NH PWMA |
| 6. Dennis McCarthy, Member at Large | 13. David Witham, NH Primex |
| 7. Peter Goodwin, NH WPCA | |

- **Call to Order:** Meeting called to order at 9:02 am by President Schoenenberger.
- **Quorum:** 13 Board members present, quorum was established.
- **Secretary Report:** *Motion* by Herman, seconded by Vancor, to accept the August 21, 2015 minutes. All were in favor and the Motion passed.
- **Financial Report:**
 - Cornerstone did not provide a report, but informed Kinmond that the current account total is \$47,762.12. Kinmond will forward the report to the Board upon receipt.
 - It was reported that the Plow Rally already had a deposit of \$1,875.00, out of a total of \$3,650.00 that will be deposited. The total of expenses is expected to be approximately \$3,500.00.
 - It was reported that NHPWA gave a \$1,000.00 Platinum contribution to Construction Career Days out of the \$5,000.00 approved by the Board.
- **10th Annual Ken Ward Memorial Snow Plow Rally Competition:**
 - The day went very well, and the Board thanked all of the volunteers who helped run the Competition.
 - The team from the Town of Merrimack was declared the Municipal Winner of the Plow Rally. They competed against the NHDOT Winner, and both received the same score. The NHDOT won as the NH Winner with a time 30 seconds less

than the Merrimack team. The Board congratulated both teams on their achievement.

- The Regional Plow Rally will be held on November 4 in Boxboro, MA. Two teams were requested to attend from NH, so the NHDOT and Merrimack teams were both invited to attend.
- **2016 Plow Rally:**
 - The Board discussed the possibility of moving the Plow Rally in 2016 to coincide with the Mountain of Demonstrations. There are pros and cons to moving the Rally, with the following being noted:
 - Pro: financial reasons – it would cost less to run
 - Pro: more people will attend
 - Con: distance to Mt. Sunapee from various areas of the state
 - Schoenenberger will discuss the matter with Richard Lee, President of the NH Road Agents Association, which runs the Mountain of Demos. She will keep the Board apprised of the discussions.
 - There was also a very short discussion about the possibility of changing the name and not using Ken Ward any longer. The Board did not make any decision.
- **Construction Career Days**
 - Record level of attendance:
 - Thursday: 700 registered / 440 attended
 - Friday: 800 registered / 638 attended
 - There were two challenges that went over very well:
 - The Engineering Challenge which was run in the Barn, and took over most of it this year and is expected to have the whole Barn next year.
 - NAWIC ran a challenge for females, and had a good return.
 - Food went really well, and was well received by all.
 - For next year, Fauteux can send a Wastewater team and Goodwin can send an ops team to do pipe cutting.
 - The tentative dates for CCD for 2016 have been announced as September 15 and 16.
- **NHMA Conference**
 - The NHPWA is sponsoring a session which will take place on Friday, 11/20 at 1:30-2:45.
 - Begnoche has registered NHPWA for an Exhibit Booth, and let the Board know that the NHPWMA has decided not to join in the Booth this year.
 - The Board discussed having “giveaways” for the Booth, with the ideas of sticky notes, half-sheet pads and “squishy” toys being brought up. Begnoche will put several ideas together and send them out to the Board for their choice.
 - **Motion** by Boulanger, seconded by Vancor, to authorize Begnoche to spend up to \$700.00 on giveaways for the NHPWA Booth at the NHMA Conference. All were in favor and the Motion passed.
 - The Board agreed to hold the November Board Meeting at the Athens Restaurant in Manchester on Friday, 11/20, just prior to the NHPWA session.

- **Membership List**
 - McCarthy is going through the current Membership List and will send out an amended list with his comments. The Board will continue the discussion at the next Board Meeting.
 - The Board discussed putting together a list of Non-Members who “should be” Members, and whether to send a letter to these Non-Members and/or make a call to them. This discussion was tabled until the Board receives McCarthy’s list.

- **Newsletter:** The Fall Newsletter was discussed, with a deadline set of October 15, 2015 for all articles. The following articles were discussed in addition to those discussed at the August Board Meeting:
 - Schoenenberger will do a recap on Construction Career Days.
 - Fauteux to send an article on Main Street in Nashua, which was just redone with local crews.
 - Boulanger to send an article on engineering projects in NH.

- **Committees:** At the next Board Meeting, it is requested that all Committees and Committee Members be listed on the Agenda. At that time, further discussion will take place regarding various Committees.

- **Technical Meeting**
 - Tentatively set for March, 2016.
 - The Board discussed the registration fee, and decided to keep it under \$50 a person. However, no one wanted it to be a loss either, and the possibility of sponsors was discussed, with the decision to be tabled until a later date.
 - Various topics for the overall meeting were discussed, with the following ideas:
 - Wastewater – perhaps involving DES? (*Fauteux*)
 - Stormwater / MS4 – comments are due in November (*Goodwin*)
 - For the October meeting, Rice will prepare an outline for MS4 and the possibility and/or feasibility of this as an overall topic for the Technical Meeting. Fauteux said she would assist.

- **Other Business**
 - NHMA vs. PLT as Board Member: The Board discussed this topic, noting that prior to the split of LGC into NHMA and PLT, the seat was held by the LGC, but generally by someone on the PLT “side” of things.
 - It was clarified that the Bylaws state NHMA, and that there was concern that the PLT might be out of business as of 6/30/16.
 - The Board tabled this discussion for the moment.
 - Speaker Gifts: It was decided to buy local gifts for each event as they happen.
 - APWA Snow & Ice Conference:
 - APWA Northeast Chapter will need volunteers, and may be able to waive registration fee.
 - The Board discussed the possibility of the NHPWA providing a scholarship for registration? This will be discussed further.
 - At the Board Meeting scheduled for October 23 at the NHDOT, President Schoenenberger will not be present. President Elect Temple will run the meeting in her stead.

- **Adjournment: *Motion*** by Rice, seconded by Boulanger, to adjourn the Meeting at 10:30. All were in favor and the Motion passed.

Respectfully submitted,

Amy Begnoche
Representative from NH LTAP