Board of Directors Meeting
October 11, 2013 – 9:00am – NHDOT in Concord

PRESENT:

Board Members & Officers:
1. John Trottier, President
3. Carl Quiram, Member At-Large
4. Jennifer Perry, Immediate Past President
5. Catherine Schoenenberger, President Elect
7. Dennis McCarthy

• Call to Order
  • Meeting called to order at 9:11 am by President Trottier.

• Quorum
  • 7 Board members present, quorum was established.

• Minutes
  • Sept. Minutes motioned for approval by Quiram, seconded by Trottier, all were in favor.

• Financial Report
  • Current amount $44,318.51
  • NHMA Annual Conference costs, Plow Rally, Construction Career Days all shown as expenses
  • Total sponsorship for Plow Rally was $4,200 but is not reflected in the Financial Report
  • Schoenenberger to work with Cornerstone to make it clear incoming and outgoing funds, easy to read and know where money is going and what money is coming in

• NHMA Annual Conference
  • Send photos and videos to Quiram to put together the presentation for the booth
  • Hamilton to order electricity for the booth
  • Trottier, Hamilton, and Quiram to set-up booth on the Tuesday afternoon before the NHMA Conference
  • Trottier to send a reminder email to speakers for sessions
• **Newsletter**
  - Schoenenberger to send articles on Construction Career Days and the Plow Rally
  - Perry to send article on a “Premier Project” on Broad Street in Nashua
  - Trottier to send a letter updating on current NHPWA events, etc.

• **ACEC/NHDOT Technical Meeting**
  - Training for ISI rating tool
  - Professional sustainability

• **Contaminated Soil Committee**
  - Meeting went well with a focus on working on the NHDOT best practices
  - NHDES wants to keeps the rules very simply by referencing other ways to manages soil based on how it is explained in the NHDOT Culvert Manual
  - Try to develop BMPs with NHDOT to make it something municipalities will be able to use
  - Define site limits for amounts in soils

• **NH Society of Professional Engineers**
  - Licensure, joint meetings, prepare a joint engineering calendar
  - Hamilton to send information about the calendar and Hamilton to develop a “links” page on the NHPWA website

• **Other Business**
  - Manchester Community Center
  - Girls At Work
    - MusicFest November 2, 2013 in Manchester
  - Seasonal Employees and Affordable Healthcare Act
    - More than 90 days, need to offer insurance?
    - Might be a good PW.NET discussion

• **Adjourn:** The BOD adjourned at 10:26am as motioned by Quiram, seconded by Schoenenberger, all were in favor.

Respectfully submitted,

Beth Hamilton
NHPWA LTAP Representative
October 24, 2013