



# NH PUBLIC WORKS ASSOCIATION

## Board of Directors Meeting October 11, 2013 – 9:00am – NHDOT in Concord

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### PRESENT:

#### Board Members & Officers:

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| 1. John Trottier, President                 | 5. Catherine Schoenenberger, President Elect |
| 2. Beth Hamilton, T <sup>2</sup> Rep.       | 6. Linda Greer, ACEC Rep.                    |
| 3. Carl Quiram, Member At-Large             | 7. Dennis McCarthy,                          |
| 4. Jennifer Perry, Immediate Past President |  |

#### • Call to Order

- Meeting called to order at 9:11 am by President Trottier.

#### • Quorum

- 7 Board members present, quorum was established.

#### • Minutes

- Sept. Minutes motioned for approval by Quiram, seconded by Trottier, all were in favor.

#### • Financial Report

- Current amount \$44,318.51
- NHMA Annual Conference costs, Plow Rally, Construction Career Days all shown as expenses
- Total sponsorship for Plow Rally was \$4,200 but is not reflected in the Financial Report
- Schoenenberger to work with Cornerstone to make it clear incoming and outgoing funds, easy to read and know where money is going and what money is coming in

#### • NHMA Annual Conference

- Send photos and videos to Quiram to put together the presentation for the booth
- Hamilton to order electricity for the booth
- Trottier, Hamilton, and Quiram to set-up booth on the Tuesday afternoon before the NHMA Conference
- Trottier to send a reminder email to speakers for sessions

- **Newsletter**
  - Schoenenberger to send articles on Construction Career Days and the Plow Rally
  - Perry to send article on a “Premier Project” on Broad Street in Nashua
  - Trotter to send a letter updating on current NHPWA events, etc.
- **ACEC/NHDOT Technical Meeting**
  - Training for ISI rating tool
  - Professional sustainability
- **Contaminated Soil Committee**
  - Meeting went well with a focus on working on the NHDOT best practices
  - NHDES wants to keep the rules very simple by referencing other ways to manage soil based on how it is explained in the NHDOT Culvert Manual
  - Try to develop BMPs with NHDOT to make it something municipalities will be able to use
  - Define site limits for amounts in soils
- **NH Society of Professional Engineers**
  - Licensure, joint meetings, prepare a joint engineering calendar
  - Hamilton to send information about the calendar and Hamilton to develop a “links” page on the NHPWA website
- **Other Business**
  - Manchester Community Center
  - Girls At Work
    - MusicFest November 2, 2013 in Manchester
  - Seasonal Employees and Affordable Healthcare Act
    - More than 90 days, need to offer insurance?
    - Might be a good PW.NET discussion
- **Adjourn:** The BOD adjourned at 10:26am as motioned by Quiram, seconded by Schoenenberger, all were in favor.

Respectfully submitted,

Beth Hamilton  
NHPWA LTAP Representative  
October 24, 2013