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# NH PUBLIC WORKS ASSOCIATION

## Board of Directors Meeting December 14, 2012 – 9:00am – LGC in Concord

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### PRESENT:

#### Board Members & Officers:

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| 1. Jennifer Perry, President      | 7. Kurt Blomquist, NE APWA Rep.           |
| 2. John Trottier, Vice President  | 8. Brian Vincent, Contractor Rep.         |
| 3. Bruce Temple, Treasurer        | 9. Dave Lent, Immediate Past President    |
| 4. Scott Kinmond, Member at Large | 10. Catherine Schoenenberger, Supply Rep. |
| 5. Beth Hamilton, Education Rep.  |   |
| 6. Alex Cote, Director at Large   |   |

#### • Call to Order

- Meeting called to order at 9:05 am by Vice President Trottier.

#### • Quorum

- 10 out of 13 voting members were present, quorum was established.

#### • Secretary Report

- Trottier motioned for October minutes to be approved, seconded by Lent. All were in favor.
- Trotter motioned for November minutes to be approved, seconded by Cote. All were in favor.
- Hamilton to type up December minutes to be approved and posted online.

#### • Financial Report

- Temple presented financial report.
- Balance of \$11,686.16
- There was some confusion about T<sup>2</sup> and another still owing money for the Plow Rally, after asking Regina, all had been paid.
- Asked Regina to create subcategories under the Plow Rally, to be easier to understand where the money went in the future.
- Vote to increase monies to Plow Rally to \$2,135.23 motioned by Cote, seconded by Kinmond and all were in favor.
- Vote to increase monies to Construction Career Days to \$864.77 motioned by Blomquist and seconded by Cote. All were in favor.
- Both checks need to be cut for the Plow Rally and Construction Career Days.

- **Newsletter**
  - Most articles are completed and Hamilton has them.
  - Need an update from the President and an article from Quiram on an update of the merger.
  - Newsletter scheduled to be electronically published in January 2013.
- **Technical Meeting**
  - Date: March 21 or 28, Hamilton to check with Nancy Mayville to see if NHDOT is available.
  - Agenda/proposed speakers
    - Water and sewer national rate trends in current economic day, how to pay for water infrastructure (annual meeting?)
    - Emergency Management with Kurt Blomquist with emphasis on FEMA.
    - Commissioner Clement possibly for Annual Meeting
    - Police Chief from Claremont to give presentation on notifying the public on health issues and emergencies using modern communications. How to be timelier in response to an emergency, coordination of several departments, and how to respond to mass questions and notification. Alex Scott and Bruce Temple from Claremont to speak.
    - Department of Historical Resources, what is “historical” in the realm of Public Works, how to be prepared during projects. Brian Vincent to contact Robert Goodby to see if he’d be interested in speaking.
    - Case study on community that lost state aid grant, Jaffrey complete sewer clean up, EPA put in 1/3, town paid 1/3, DES agreed to pay 1/3 but never came through. How to deal with less and less state funding.
    - Grant writing and finding grants overview. Fundamentals about grant writing, where to find grants, grant availability, and evaluating grants. (Keith Pratt and others) Blomquist to talk to planning board.
    - Project with UNH Cameron Wake on how to get information to the public and how to develop a Climate Adaptation plan pertaining to sustainability (Perry and Blomquist to contact).
- **Relationship with LGC**
  - Perry to contact the LGC and find out how to move forward without being an Affiliate Group anymore.
  - Board will have to decide how to proceed with database, collecting dues, and financial reports.
- **Other Business**
  - **Legislative Breakfast**
    - Perry to forward information to the group.
    - Trottier interested in being in the supporters group.

#### **Future Meeting Dates**

- January 11, 2013 at the NHDOT Materials and Research Room 205
- February 8, 2013 at the NHDOT Materials and Research Room 205

- March 8, 2013 at the NHDOT John O. Morton Building Room 112/113
- **Adjourn:** The BOD adjourned at 11:05 am as motioned by Trottier, seconded by Kinmond, all were in favor.

Respectfully submitted,

Beth Hamilton  
NHPWA Education Representative  
January 3, 2013