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# NH PUBLIC WORKS ASSOCIATION

## Board of Directors Meeting February 10, 2012 - 9:00am - LGC in Concord

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### PRESENT:

#### Board Members & Officers:

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| 1. Jennifer Perry, President     | 5. Brian Vincent, Contractor Rep.      |
| 2. John Trottier, Vice President | 6. Bruce Temple,                       |
| 3. Beth Hamilton, Education Rep. | 7. Dave Lent, immediate past President |
| 4. Carl Quiram,                  | 8. Scott Kinmond,                      |

#### • Call to Order

- Meeting called to order at 9:08 am by President Perry.

#### • Quorum

- 8 out of 13 voting members were present, quorum was established.

#### • Secretary Report

- Kinmond motioned to accept the January meeting minutes. Trottier seconded the motion. All were in favor.
- Hamilton to type the minutes and post on website then alert the Board and membership.

#### • Treasurer's Report

- The balance as of January 31, 2012 is \$10,635.26.
- Temple to ask Schoenenberger if NHPWA is square for our commitments to Construction Career Days.
- Temple announced new checks, no activity in January.
- Donation to banquet and Math and Science Award to be made.

#### • Membership Report

- Hamilton produced a current list of members. There are several mistakes and information that needs to be updated, Temple to verify member list and find discrepancies.
- Quiram asked to use the list of addresses for the Memorial Committee to procure the names of those to be added to the Memorial.
- Discussion of the need to combine several databases from other organizations so as to not solicit the same people more than once.
- Hamilton to map out current members of NHPWA using a GIS program at T<sup>2</sup>.
- Possibility of sending out a brochure/mailer to encourage new members, reminding them of the benefits of being a part of NHPWA.

- Quiram to find joint initiatives and include the benefit of how important it is to know people in the community.
- Trottier to find some resources to use as examples for the brochure.
- All Board members to review brochure and provide input to Hamilton to complete the outreach.
- **Technical Meeting**
  - Moved to March 22, 2012 at the LGC
  - Sharon from DES Solid Waste to present.
  - Segment on Public Outreach through local access channels.
  - Debris Management- contact by Perry
  - ROW- Paul Sanderson contact by Perry
- **Committees**
  - **Annual Meeting**
    - May 3, 2012 at Derryfield Country Club in Manchester
    - All associations are going to try to attend the Annual Meeting
    - NHPWA to host a golf tournament as a fundraiser for the Public Works Memorial
    - Perry to draft email to send to other presidents of other organizations
    - For golf tournament, try to up the price to \$75-\$100
    - Discussion on prizes and if that would be needed/appropriate
    - To have an 18-hole game, would need around 72 people to commit to it
    - Agenda: Speakers, break-out session (to dissolve organizations), come together with one large meeting, and golf tournament.
    - Potential speakers:
      - Vicki Quiram – on training for sustainable infrastructure (Carl to ask)
      - Bob Gardner – on aquifer protection (Bruce to ask)
      - Christina Hall – showcase large project (Dave to ask)
      - Kevin Shepard – New England APWA chapter
    - Potential call for papers via pw.net to showcase local achievements, award-winning projects, publicize NH efforts, etc to be used in the fall
  - **New Bi-laws and Joining Organizations**
    - Need to create new bi-laws to be as inclusive as possible, create new board, have a purpose
    - Attempt to invite all organizations to the NHPWA Annual Meeting to discuss the possibility.
    - Reach out to members to inform them of when the potential move could be, update via email and post onto website.
    - Attempt to cause action at the Annual Meeting
    - Quiram to circulate bi-laws to Board, members, and other organizations.
    - Need to find out if new “association” needs to incorporate before the dissolution of other organizations so there is somewhere to send the money to.
  - **SB 378**
    - To allow municipalities to remove snow from private roads and driveways and class VI highways.
    - Temple and Board of Selectmen attending hearing.
    - Can plow class VI highways already for emergency vehicles.

**Future Meeting Dates**

- March 22, 2012, after Technical Meeting, LGC, Concord
  - April 13, 2012, 9am, LGC, Concord
  - May 3, 2012 at 9am, Derryfield Country Club Manchester
- **Adjourn:** The BOD adjourned at 11:45am as motioned by Kinmond, seconded by Trottier, all were in favor.

Respectfully submitted,

Beth Hamilton  
NHPWA Education Representative  
March 2, 2012