Board of Directors Meeting  
March 22, 2013 – 1:00pm –NHDOT in Concord

PRESENT:

Board Members & Officers:
1. Jennifer Perry  
2. John Trottier  
3. Bruce Temple  
4. Scott Kinmond  
5. Beth Hamilton  
6. Alex Cote  
7. Kurt Blomquist  
8. Catherine Schoenenberger  
9. Carl Quiram  
10. Peter Goodwin  
11. Bill Boulanger  
12. Nancy Mayville  
13. Alan Cote  
14. Jim Terrell

• Organization Adoption
  • Alex Cote motioned to adopt bi-laws with the addition of an engineering/consultant group/individual to be established as an appointed position on the Board. Blomquist seconded the motion and all were in favor. The New Hampshire Public Works Association was established on March 22, 2013 at 1:20pm.

• Nominating Committee
  • Will send letters to organizations without a person in the appointed positions.
  • Bill Boulanger will serve as the NHWWA Appointed Position
  • Peter Goodwin will serve as the NHWPCA Appointed Position
  • Blomquist motioned to accept the proposed seven voted officers as Catherine Schoenenberger, Dennis McCarthy, Carl Quiram, Bruce Temple, John Trottier, Alex Cote, and Scott Kinmond. Alan Cote seconded the motion and all were in favor.

• Establishment of Officers
  • Alex Cote motioned John Trottier as the President, seconded by Terrell. All were in favor.
  • Trottier motioned for Catherine Schoenenberger as the President Elect, seconded by Alex Cote. All were in favor.
• Alex Cote motioned for Bruce Temple as the Treasurer, Trottier seconded and all were in favor.

• **Authorizing Financials**
  • Blomquist motioned to authorize that the Treasurer can obtain the IRS EIN, seconded by Terrell. All were in favor
  • Blomquist motioned to authorize the Treasurer all documentation necessary to transfer any/all funds and establish a new account. Seconded by Trotter, all were in favor.

• **Logistics**
  • Discussed for the Board to meet the morning of the 2nd Friday of each month until the organization is in order.
  • NHPWA will bring their database and membership responsibility to an outside management group.
  • Officers and Hamilton to meet with Cornerstone to get a proposal.
  • Hamilton to write up press release to put on websites, through email, etc.

• **Adjourn**: The BOD adjourned at 1:48 pm as motioned by Temple, seconded by Alex Cote, all were in favor.

Respectfully submitted,

Beth Hamilton
NHPWA NHLTAP Representative
April 2, 2013