Board Members & Officers:
1. John Trottier, President
2. Catherine Schoenenberger, Pres-Elect
3. Bruce Temple, Secretary-Treasurer
4. Carl Quiram, Member at Large
5. Dennis McCarthy, Member at Large
6. Scott Kinmond, Public Sector
7. Kürt Blomquist, APWA Rep
8. Bill Hermann, MMA NH
9. Nancy Mayville, NH DOT
10. Kurt Grassett, Mutual Aid
12. Vicki Quiram, NH DES

Guests
1. Walter Perry, Cornerstone Management
2. John Regan, NH DES

- Call to Order
  - Meeting called to order at 9:02 AM by President Trottier

- Quorum
  - Quorum was established.

- Introductions

- Secretary Report
  - Approval of July minutes, motion by Blomquist, second by McCarthy, approved with changes as noted to be made for attendees:

  **Carl Quiram not present, Scott Kinmond present, Kurt Grassett attending for Mutual Aid, not Jim Terrell**

- Financial Report
  - Review of “old” NHPWA and NHPWSTC accounts reflecting $0.00 balances; “new” NHPWA statement reviewed reflecting reconciliation; other activity was a check to Hopkinton State Fairgrounds for deposit for Plow Rally event
  - The balance as of July 31, 2013 is $48,131.63.

- Standing Committees
  - **Legislative Caucus** (C. Quiram, Temple): C. Quiram stated that Dave Danielson suggested a “breakfast” type forum to approach to House Representatives; Hermann
suggested to reach out to State Senate, specifically Sen. Rouche; other names mentioned for contact Rep. Campbell (partner for Toll Road debate); Reps Cloutier and Tilton for Wastewater Grants

- **Membership** (McCarthy, Perry)
  - Membership notices sent out via Cornerstone; will have full report for September

- **Educational/Academy** (Boulanger, Hamilton)
  - **NHMA (LGC) Annual Conference**
    - Session form submitted via Hamilton. Sessions include - NHDOT (budgeting, funding and financial road maintenance), MS-4 and FEMA with Emergency Management
    - Trottier spoke with Commissioner Clement’s Administrative Assistant and he is available on only November 7th; need to secure that date with LGC.
  - **Plow Rally**
    - **Plow Rally** (Schoenenberger, C. Quiram): Date set, Wednesday, September 18th
    - Schoenenberger asked for assistance in reaching out to sponsors and other exhibitors; will email BOD those companies yet to be contacted
    - Fairgrounds have been reserved
    - Schoenenberger scouting for “boxed lunch” to reduce catering costs; will make sure “cookies are good.”
    - All registrations have been mailed out to the NHPWA membership; Schoenenberger will post to PWNet as well
    - Motion to fund the Plow Rally and NH Construction Career Days events up to $6,000 for 2013 made by Blomquist, seconded by Kinmond, passed unanimously

- **Emergency Management** (Blomquist)- no report

- **Mutual Aid** (Terrell) – no activations;
  - V.Quiram inquired about the DES Fact Sheet and involvement of NHPWA’s membership to assist in review and revisions to make the sheets more useful tools
  - Discussion on ways to reach smaller towns; Regional Planning Commissions and devising Regional Task Force to meet in different geographical areas “reach out” initiative for education and comprehension (Mutual Aid/DOT)

- **Best Practices** (Kinmond, Perry, Quiram) – no report

- **Nominating** (Perry) – no report
Audit (Trottier, Schoenenberger, Temple)- to audit checkbooks at Cornerstone offices 8/23/13; will report findings at September meeting

**Other Business**

- NHDES Soils Excavation Rules (John Regan-DES)
  - Outlined and defined “mildly contaminated soils” as having a little bit of something in it. These soils can be encountered during reconstruction projects, street sweeping, catch basin cleaning and detention pond cleaning.
  - Current statutes, as written, are overkill for dealing with these materials
  - DES has already done much of the leg work through a Stake Holders Group, goal is to figure out best practices for use of these materials and establish stream line procedures.
  - Responses to what really works, as set to paper; DES would like input from the NHPWA Board, et al, via informal comment period (estimated time table of 6 mos.)

- NH Construction Career Days:  Set for September 19 & 20, 2013 at the Hopkinton State Fairgrounds; 600 plus students are registered for each day; 40 exhibitors committed to this point; Volunteers and Sponsors are always welcome.  Web site shares all www.nhccd.weebly.com

**Future Meeting Dates**

- September 13, 2013 9:00am at NHDOT John O. Morton building room 112/113

**Adjournment:** The BOD adjourned at 10:32, all were in favor.

Respectfully submitted,

John Trottier, President
Catherine Schoenenberger, Pres. Elect