



# NH PUBLIC WORKS ASSOCIATION

## Board of Directors Meeting September 14, 2012 – 9:00am – LGC in Concord

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### PRESENT:

#### Board Members & Officers:

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|-----------------------------------|-----------------------------------|
| 1. Jennifer Perry, President      | 5. Beth Hamilton, Education Rep.  |
| 2. John Trottier, Vice President  | 6. Alex Cote, Director at Large   |
| 3. Bruce Temple, Treasurer        | 7. Kurt Blomquist, NE APWA Rep.   |
| 4. Scott Kinmond, Member at Large | 8. Brian Vincent, Contractor Rep. |

- **Call to Order**
  - Meeting called to order at 9:25 am by Vice President Trottier.
- **Quorum**
  - 8 out of 13 voting members were present, quorum was established.
- **Secretary Report**
  - Kinmond motioned to accept the August meeting minutes. Cote seconded the motion. All were in favor.
  - Hamilton to type the minutes for September and post on website then alert the Board and membership.
- **Financial Report**
  - Temple presented financial report.
  - Balance of \$15,627.24
  - Most membership dues have been collected, \$5,095 in accounts receivable.
  - Temple to try to meet with Regina before next meet, to keep everything in check.
  - Board agrees that we'd like to keep a third party do the books, whether it is LGC or someone else.
  - Temple and Perry to meet with Regina after meeting to have check cut for the scholarship awarded in 2012.
  - Motion to accept the financial report by Cote and seconded by Trottier.
- **Newsletter**
  - Newsletter completed, need to post onto website.
  - Hamilton also to send out electronic copy via email to entire membership.
  - Next newsletter to go out January 2013.

- Hamilton needs articles by November 30, 2012.
- **New Association Update**
  - Following the Plow Rally on Sept. 19, 2012, the future members of the new association will conduct a meeting.
  - More research needs to be done before the merge actually occurs. The separate organizations need to check their status, as well as figure out the desired status of the new organization. The combining of funds is also something that needs to be researched.
  - Concerns from the Board are to be discussed at the meeting on Sept. 19<sup>th</sup>.
- **Relationship with LGC**
  - The LGC will no longer have an Affiliate Group Services Program, as of November 1, 2012. The LGC is proposing the possibility of maintaining some services based on what groups may need.
  - The Board discussed the important services that the LGC has offered in the past and which ones are important to continue with a third party.
  - The important services that the NHPWA Board would like continue having a third party service are financial and bookkeeping responsibilities, membership database maintenance, access to space/facility, and event planning.
  - The NHPWA Board agreed they would have to see what the fees per service would be, but probably would stay with the LGC, at least until the merger.
  - Costs would be estimated for the groups by the LGC after Oct. 1<sup>st</sup> and before Nov. 1<sup>st</sup> (“as soon as possible”).
  - Perry to send an email to the LGC expressing that the NHPWA is interested in continuing using them for services, but need to know the price.
- **Committees**
  - **Education (LGC Conference)**
    - Hamilton submitted forms to LGC for the conference, waiting to hear which have been selected and for a schedule.
  - **Plow Rally**
    - Judges are all set up with Catherine.
    - At the conclusion of the Plow Rally, the new organization plans to meet for the first time, revealing the slate of officers.
  - **Construction Career Days**
    - Need volunteers to help set-up hard hats and fill bags before Construction Career Days.
    - Need volunteers to help on both days.
- **Other Business**
  - **Attorney Letter**

- Nancy Johnson, an attorney, emailed the Board to offer a proposal of her services for following legislation.
- The Board has decided to pass the information to the new organization, once formed, because that is the focus of effort right now.
- **What's Our Water Worth**
  - Fred McNeil emailed the Board to ask for the support of the NHPWA on a project to complete a publication explaining the costs of water and wastewater.
  - The Board agrees in educating on the cost of infrastructure, but that it should include more than just water.
  - Trottier is to circulate the email with the Board and then invited him to our October meeting to discuss it.
- **Public Works Memorial Ceremony**
  - Dave Danielson emailed the NHPWA Board to bring up a point of how Public Works don't have traditions or ceremonies in place for those who are killed on the job.
  - Board agrees that this is something the entire Public Works community should be involved in, APWA, the new association, etc.
  - The Board agrees to pass off the information to the new association once created.
- **Block Grants**
  - Nancy Mayville attended the Board meeting to clear the air about the drop in funds from the Block Grants and to explain the new way NHDOT is notifying and estimating.
  - The loss of the extra registration fee lost a lot of funding.
  - The formula for the distribution of the Block Grants has not changed, only the way the NHDOT informs towns and the loss of the extra registration fee.
- **State Bridge Aid Program**
  - According to Nancy Mayville, there are hundreds of bridges that are "Red List" bridges, and the program can only fund 10 bridge projects per year.
  - New projects are being planned out to 2023.
- **Invite Commissioner Clements to NHPWA Meeting**
  - Nancy Mayville made the suggestion of the Commissioner coming to discuss funding with the NHPWA.
  - A Round Table discussion was brought up by the members of the Board and how beneficial that could be for all involved.
  - In the future, February Technical meeting, may invite the NHDOT Commissioner.

### **Future Meeting Dates**

- October 12, 2012 at 9am, LGC, Concord
- November 14 or 15, 2012 in Manchester at the LGC Conference
- December 14, 2012 at 9am, LGC, Concord

- **Adjourn:** The BOD adjourned at 11:07 am as motioned by Kinmond, seconded by Cote, all were in favor.

Respectfully submitted,

Beth Hamilton  
NHPWA Education Representative  
September 17, 2012