

Workplace Safety Tips

Good Housekeeping Habits

From Bob Perry, Loss Control Consultant, League Association of Risk Management (LARM)

Good workplace housekeeping involves much more than sweeping up at the end of the day. Developing good housekeeping habits will prevent accidents for you and your co-workers! Begin immediately by scheduling time for housekeeping during the workday and at the end of the day.

Here are some ideas:

- Evaluate your workspace before starting work. Look for hazards such as slip, trip and fall hazards or fire, machine and cut hazards.
- Remove those hazards before starting work. Clean up spills immediately. Put away tools and electrical cords when not in use. Close drawers. Clean up waste materials and dispose of them properly.
- Don't leave equipment running or in the "on" position when not needed. Turn it off and clean it so it is ready for the next time it's used.
- Clean up as you go along. Put away equipment throughout the day. Waiting until the end of the day exposes you and others to potential hazards all day.
- Finally, take responsibility for hazards even if you didn't create the hazard or it's not in your work area. Eliminate and/or report all hazards you find immediately.

Reference: Reprinted from NE LTAP Newsletter, Volume 22, Issue 2 with permission on June 26, 2009.

3M Sign Grants for Locals

3M Traffic Safety Systems is offering grants for local officials to help with the compliance of the new federal regulations on minimum night-time traffic sign retroreflectivity.



Grants are available for replacing underperforming signs with ones made from higher performance prismatic reflective sheeting. Local and state agencies are eligible for one grant to purchase 3M prismatic reflective sign sheeting to replace signs made with engineering or super engineering grade sheeting.

Grants are also available to agencies interested in upgrading signs from high intensity sheeting to "full cube" 3M™ Diamond Grade™ DG³ Reflective Sheeting. Grants may be used to purchase both fabricated signs and/or roll goods, either direct from 3M and/or through participating independent sign fabricators.

For more information or to apply for a grant, www.3MSignGrants.com

Reference: www.3MSignGrants.com, accessed on June 25, 2009

UNH T² Sign Inspectors workshop on 10-6-09 in Manchester:
www.t2.unh.edu/training/sign_retro_inspect.pdf