Town of Stratham, New Hampshire
HIGHWAY DEPARTMENT

Excavation Permit Application

Permit Procedure
1. Applicant must obtain a signed and numbered permit before stating any work in the field.
2. Application FEE is $100.00 and is required at the time of application. Make checks payable to the “Town of Stratham, NH”
3. You may mail or deliver the application to the Town of Stratham, Highway Department: 10 Bunker Hill Avenue; Stratham, NH 03867 – Or, fax to (603) 775-0517. Phone number for questions is (603) 772-5550
4. Contractor shall provide 24-hours prior notice before work is to begin so adequate inspection can be arranged.
5. All excavation shall be properly backfilled, compacted, and paved areas temporarily patched at the completion of work. In no case shall an open excavation be left overnight unless specifically waived by the Town’s Highway Agent. All temporary patches shall be of an acceptable cold patch material, and all permanent patches shall be of acceptable hot asphalt concrete mix.
6. Contractor then has 10 days to return the permanent patch completion portion of this application to the Highway Department. (See reverse)
7. Contractor is encouraged to obtain a copy of procedures and specifications for the street excavation from either the Highway Department or Town Offices.
8. The Town may require that a performance bond be posted. See any permit conditions that may be attached.

Application Information
DATE OF APPLICATION _________________________ UTILITY OR PURPOSE _____________________
NAME OF APPLICANT _________________________________________________________________
COMPANY ____________________________________________________________________________
ADDRESS _____________________________________________________________________________
street   city or town    state  zip
PHONE ___________________________________ FAX _________________________________

Excavation Information
STREET ADDRESS OF EXCAVATION _________________________________________________
SIZE OF EXCAVATION ____________________ DEPTH OF EXCAVATION _________________
PERMIT FEE $_____________ CASH _______________ CHECK _______________ 
SIGNATURE OF APPLICANT ________________________ DATE _____________

☐   CONDITIONS ATTACHED IF CHECKED  DIG SAFE PERMIT #_______________________

_________________________________________        __________________________
Highway Agent                          Excavation Permit Number
(Authorized signature)

NOTE PERMIT NOT VALID WITHOUT AUTHORIZED SIGNATURE AND PERMIT NUMBER

06/2006
SKETCH OF EXCAVATION SITE

Please show nearby landmarks (e.g. building w/address, utility pole, fire hydrants/cisterns, roads, streets, sidewalks, trees, fences, etc.), the size, and location of excavation. Additional sheets or plan may be attached.

PERMANENT PATCH COMPLETION

PERMIT NO. __________________________
TYPE OF PATCH MATERIAL __________________________
NUMBER OF LIFTS AND THICKNESS. #1_____________ #2 _______________
APPLICANT’S SIGNATURE _____________________________________________________________

Town use only below

COMPLETION INSPECTION

INSPECTOR _______________________ APPROVED ____________DENIED____________
DATE __________________________ REASON _____________________________________________

30-DAY INSPECTION

INSPECTOR _______________________ APPROVED ____________DENIED____________
DATE __________________________ REASON _____________________________________________

1-YEAR INSPECTION

INSPECTOR _______________________ APPROVED ____________DENIED____________
DATE __________________________ REASON _____________________________________________

06/2006

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