

***Laborer / Truck Driver - Amherst Public Works Parks and Recreation Groundskeeper***

While assigned to the public works department, the employee is responsible for the skilled, safe operation and routine preventative maintenance of assigned light duty trucks, equipment and hand tools used in construction, winter maintenance of roads, parks, and grounds. Employee may perform manual labor tasks incidental to the operation and maintenance of assigned equipment, such as the loading and unloading of materials and the performance of unskilled and semi-skilled work on construction and maintenance projects. Employee may also perform other temporarily assigned public works and recreation duties, which may, include but not necessarily limited to, covering vacation and absence and buildings and grounds maintenance.

The employee works under the general supervision of the Lead Foreman, and/or Buildings and Grounds Foreman, who assign areas of responsibility, outlines policy, reviews work in progress and / or completion, and provides instruction as necessary. Performance of duties must be in accordance with established and specified procedures.

*From the Town of Amherst's Policy and Procedure Manual, 2009.*