

## *Mechanic*

As a mechanic, the employee is responsible for preventative maintenance to heavy and light duty trucks, construction equipment, and hand and power tools used in the construction and maintenance of roads and other public works projects *and other Town of Amherst vehicles*. The employee must be certified to perform state vehicle inspections. This position requires the operation of medium or light duty trucks and equipment.

The employee is responsible for the skilled and safe operation of light duty trucks, light construction equipment, and hand and power tools used in the construction and maintenance of roads and other public works projects. Employee may perform manual labor tasks incidental to the operation and maintenance of assigned equipment, such as the loading and unloading of materials and the performance of unskilled and semi-skilled work on construction and maintenance projects.

The mechanic position performs other Public Works Department duties, which may be temporarily assigned to include, but not necessarily limited to, vacation and absence stand-in for other public works department personnel. Stand-in position duties may include the maintenance of buildings, grounds, and the transfer station. Additionally, duties may include support for road, bridge, and sidewalk construction, maintenance and repair, and winter storm operations.

As a mechanic, the employee works under the general supervision of the Lead Foreman and/or Buildings and Grounds Foreman who assigns areas of responsibility, outlines policy, reviews work in progress and/or completion, and provide instruction as necessary. Performed duties must in accordance with established and specified procedures.

The mechanic is responsible to direct unskilled and semi-skilled workers as assigned and to assist in vehicle maintenance.

*From the Town of Amherst's Policy and Procedure Manual, 2009.*